

Privacy Notice for Business Partners

We, Sika Deutschland GmbH, Kornwestheimer Straße 103-107, 70439 Stuttgart, Germany, explain with this privacy notice for business partners ("Privacy Notice") our practice as persons responsible for the processing of personal data in connection with our distributors, customers, suppliers and other business partners (collectively referred to as "business partners") and their employees.

1. Scope of application:

This note applies to you if you are

- a business partner of Sika Deutschland GmbH as a natural person (e.g. a consultant or sole trader), or
- an employee of a business partner who is in exchange with us on behalf of such business partner.

2. Categories of personal data and their source:

Sika Deutschland GmbH processes the following categories of personal data about you which Sika received from you:

• **Personal data in relation with business partners who are individuals:**

- Name
- Business contact details (e-mail, phone, and mobile phone)
- Content of the communication (e.g. e-mails or business letters),
- Payment and/or invoice data

• **Personal data related to an employee of a business partner:**

- Name,
- Business contact details,
- Name of the employer,
- Job title/position,
- Content of the communication (e.g. e-mails or business letters)

Sika does not collect non-business or sensitive personal data from its business partners.

3. Processing purposes, legal basis and consequences:

Your personal data will be processed for the following purposes:

- Fulfilment of the contractual relationship with the business partner (including the fulfilment of contractual obligations, invoice processing, communication and legal and compliance activities),
- (Direct) marketing activities and/or-
- Security and anti-fraud measures.

Sika bases such processing activities on the following legal bases:

- Fulfilment of the contractual relationship with the business partner;
- Legitimate interest of Sika in companies affiliated with Sika or third parties (such as government agencies or courts). Legitimate interests may include in particular the Group-wide exchange of information, (direct) marketing activities, prevention of fraud or misuse of IT systems, physical security, IT and network security, internal investigations or potential merger and acquisition activities;
- Compliance with legal obligations;
- Consent, if the above legal bases do not apply.

The transmission of personal data is necessary for the completion and/or fulfilment of the contract with the business partner and is voluntary. However, if you do not provide personal data, the relevant management and administrative processes regarding the business partner may be delayed or impossible.

4. Categories of recipients:

Any access to your personal data is limited to those individuals who have a reasonable need for information regarding the performance of their professional duties and to contract processors, as described below.

To the extent necessary, Sika may share your personal data within Sika Group companies, including Sika Group companies in secure EEA third countries, for internal administrative purposes.

Sika may engage service providers who act as contract processors in order to offer IT support and other administrative support services (e.g. service providers in the field of receivables management as well as IT hosting and maintenance support). These service providers act as contractors to the Company and in accordance with the Company's instructions; they may have access to your personal information to the extent necessary to provide such services.

Sika may also forward your personal data to authorities, courts and comparable third parties to the extent required or permitted by law. The updated list of contract processors and third parties to whom we share data is available upon request from the Company and the Data Protection Officer at the contact details below.

5. Retention period:

Your personal data will be stored by Sika and/or our service providers to the extent necessary to fulfill our obligations and for a period in compliance with the applicable data protection regulations in accordance with the purposes of data collection. If Sika no longer needs your personal data to fulfill contractual or legal obligations, we will delete them from our systems and from our directories and/or take measures for proper pseudonymization/anonymization that no longer permits your identification unless we are obligated to store your personal data to fulfill legal or official obligations to which Sika is subject - e.g. legal retention periods.

6. Automated decision making

The company does not make automated decisions about its relationships with business partners.

7. Your rights:

You are allowed to request information about the data stored about you by Sika. In addition, you have the right to request the correction, supplementation or deletion of any data stored about you that is incorrect and can also object at any time to the processing of personal data concerning you for marketing purposes, as well as deactivate newsletters.

The request can be sent to the Company using the specific web form "Exercise your rights" available on the Company's website under the heading "Privacy Note" or via the contact details provided below.

Sika processes requests for information, correction, transferability, completion or deletion of data in accordance with its internal guidelines and applicable legal requirements. If you are of the opinion that we have not complied with your request, you are entitled to file a complaint with the competent supervisory authority in your country.

If you have given your consent to the processing of personal data, you can withdraw this consent at any time with effect for the future. Such a revocation does not affect the legality of the processing carried out until the revocation of your consent.



8. Information Security

Sika has taken appropriate measures, including appropriate physical, organizational and technical security measures, to protect its databases from unauthorized access or disclosure, manipulation or destruction.

9. Changes to this privacy notice

Sika reserves the right to change this data protection notice and will then send a revised data privacy notice, which takes these changes into account to the extent required by law.

10. Questions:

If you have any questions about this notice or your rights, please contact our data protection officer at the following address.

E-Mail: Datenschutz@de.sika.com

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